Academic Year 2014-15

Minutes Of IQAC First Meeting:

A meeting of Internal Quality Assurance Cell of Chhotabhai Javerbhai Patel Arts & Commerce College Tirora was held on **20/06/2014** Friday at 12.00 noon in the Room No. 4 under the Chairperson Dr. Mrityunjay Singh Principal of this College.

Following resolutions have been made in this meeting:

Agenda No.1: To Confirm the minutes of previous meeting of IQAC

Resolution No. 1: Resolved that the minutes of previous meeting of IQAC be confirmed unanimously.

Agenda No. 2 : To confirm the composition of IQAC for the academic session 2014-15 and 2015-16

Resolution No. 2 : With the kind permission of chairperson Dr. Mrityunjay Singh Principal of the college , IQAC body for the academic session 2014-15 & 2015-16 is framed. All the members are accepted the port folio of IQAC as above except Student representative. Student representative is only for 2014-15.

Agenda No. 3 : Preparation of Academic Calendar & Teaching plan as per semester pattern in B.Sc & yearly pattern in B.A. & B.com.

Resolution No. 3 : It is resolved that as the curriculum of B.Sc is changed & it is according semester wise academic calendar should be comprising both the facts semester pattern in B.Sc & yearly pattern in B.A. & B.com. Further it is decided that syllabus should be completed in due time & evaluation of students should be done by performing the unit tests & full test before the commencement of University Examination. Also it is resolved that concern subject teacher & exam in-charge will be declared the results in due time.

Agenda No. 4 : Result Analysis

Resolution No. 4 : It is resolved that all the subject teacher will prepare result analysis of University Examination Summer-2014 by quoting no. of successful candidates placed in 1^{st} , 2^{nd} & 3^{rd} division & overall passing percentage.

Agenda No. 5 : Submission of AQAR Report for the Academic session 2013-14

Resolution No. 5 : Resolved that AQAR report of the academic session 2013-14 should be prepared by Dr. S.D. katre, coordinator of AQAR as earliest as possible & placed before IQAC committee for detailed observation further also it is resolved that report should be sent to the office of NAAC, Bangalore by 30 Sept, 2014.

Agenda No. 6 : Planning of National Seminar in Political Science.

Resolution No. 6 : As UGC sanctioned National Seminar to department of political science, so it is resolved that it will be held in the 1^{st} quarter of this session & different committees should be formed in order to success of their seminar.

Meeting was concluded with vote of thanks by coordinator Mr. R.A. Maske.

Co-Ordinator
IQAC
C.J.Patel College Tirora

PRINCIPAL
C. J. PATEL COLLEGE,
TIRORA

Minutes Of IQAC Second Meeting:

A meeting of Internal Quality Assurance Cell of Chhotabhai Javerbhai Patel Arts & Commerce College Tirora was held on **06/10/2014** Monday at 1.30 PM in the Room No. 4 under the Chairperson Dr. Mrityunjay Singh Principal of this College.

Following resolutions have been made in this meeting:

Agenda No. 1 : To confirm the minutes of previous meeting of IQAC.
Resolution No. 1 : Resolved that the minutes of previous meeting of IQAC be confirmed unanimously.

Agenda No. 2 : Review of completion of course & evaluation of students.
Resolution No. 2 : Resolved that IQAC member take visits of all departments for enquiry timely completion of course & performance of students in test exam.

Agenda No. 3 : Academic & Administrative audit.
Resolution No. 3 : Resolved that senior teaching staff members among IQAC should visit to all department for ensuring timely, efficient & periodic progressive performance of academic administrative, research & extension activities as regular basis.

Agenda No. 4 : Extracurricular activities & building moral character in students for their all round development.
Resolution No. 4 : Resolved that facts of extracurricular activities for students & building moral character in students can be done by organising various programmes through NSS & NCC.

Meeting was concluded with vote of thanks by coordinator Mr. R.A. Maske.

Maske
Co-Ordinator
IQAC
C.J.Patel College Tirora

PRINCIPAL
C. J. PATEL COLLEGE
TIRORA

Minutes Of IQAC Third Meeting:

A meeting of Internal Quality Assurance Cell of Chhotabhai Javerbhai Patel Arts & Commerce College Tirora was held on **01/01/2015** Thursday at 1.30 PM in the Room No. 4 under the Chairperson Dr. Mrityunjay Singh Principal of this College.

Following resolutions have been made in this meeting:

Agenda NO. 1 : To confirm the minutes of previous meeting of IQAC.

Resolution No. 1 : Minutes of previous second meeting of IQAC of C.J. Patel College, Tirora held on 06/10/2014 is resolved unanimously.

Agenda NO. 2 : Evaluation of teacher & non teaching staff by student.

Resolution No. 2 : It is resolved that feedback form must be filled up from students for evaluating performance of teacher & non-teaching staff by students.

Agenda NO. 3 : Platform for students to explore their identity regarding culture, sports & talents.

Resolution No. 3 : It is resolved that college social gathering should be conducted where the required platform for the students will be available.

Meeting was concluded with vote of thanks by coordinator Mr. R.A. Maske.

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Co-Ordinator
IQAC
C.J.Patel College Tirora

PRINCIPAL
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TIRORA

Minutes Of IQAC Fourth Meeting:

A meeting of Internal Quality Assurance Cell of Chhotabhai Javerbhai Patel Arts & Commerce College Tirora was held on **30/04/2015** Thursday at 1.30 PM. in the Room No. 4 under the Chairperson Dr. Mrityunjay Singh Principal of this College.

Following resolutions have been made in this meeting:

Agenda No. 1 : To confirm the minutes of previous meeting of IQAC.
Resolution No. 1 : Minutes of previous third meeting of IQAC of C.J. Patel College, Tirora held on **01/01/2015** Thursday at 1.30 PM is resolved unanimously.

Agenda No. 2 : Make effectiveness of guidance & counselling unit.
Resolution No. 2 : It was noticed that faculty members have been guiding and counselling of the students informally as and when students approach them for some guidance or help. It was decided that this activity should be take up at the Department level by formally displaying the convenient slots for guidance and counselling of the students. The teachers should be available in given slot as per allotments made by the Head of the Department.

Agenda No. 3 : Digitalization.
Resolution No. 3 : It is resolved that digitalization is an essential fact to gain knowledge, so some related seminars should be arranged & wi-fi facility should be provided to students, non-teaching & teaching staff.

Agenda No. 4 : Preparation of AQAR report for this session.
Resolution No. 4 : Resolved that AQAR report of the academic session 2014-15 should be prepared by Mr. R.A. Maske, Coordinator of IQAC as earliest as possible & placed before IQAC committee for detailed observation. Further also it is resolved that report should be sent to the office of NAAC, Bangalore by 30 Sept, 2015.

Meeting was concluded with vote of thanks by coordinator Mr. R.A. Maske.

Co-Ordinator
IQAC
C.J.Patel College Tirora

PRINCIPAL
C. J. PATEL COLLEGE
TIRORA